

TREASURER WORKSHOPS

THE FIRS, BLACKHORSE, EXETER, EX5 2FT

FRIDAY 16 JUNE or SATURDAY 17 JUNE

10.30 a.m. – 3.00 p.m.

These workshops are intended for existing or newly-elected Treasurers. We will be covering all aspects of the role, whether you use the Account Book or the Excel spreadsheet. There will be a particular emphasis on gaining confidence with the spreadsheet so please bring your laptops if possible.

Tickets £5.00 each, to include tea or coffee and biscuits. Please bring your own light lunch.

APPLICATIONS AS SOON AS POSSIBLE, PLEASE

IF OVERSUBSCRIBED FURTHER WORKSHOPS WILL BE HELD TO ENSURE NO ONE IS DISAPPOINTED

TREASURER WORKSHOP

Please return to Maureen Hunter, WI Adviser (email: m.hunter@devonwi.org.uk)

Name of WI……

Contact Name: ……

Contact Email Address: ……

Telephone Number ……

Please indicate which day you wish to attend:

Friday 16 June ☐ Saturday 17 June ☐

Number of tickets required ☐ Amount payable by BACS or cheque ☐

BACS Details
Account Name: Devon Federation of Women's Institutes
Sort Code: 08-92-99 Account Number: 67185081 **Please quote reference MS/1**

If paying by cheque, please make payable to DFWI, and return with this slip to The Firs, Honiton Road, Blackhorse, Exeter EX5 2FT